2020 GRADUATION CEREMONY INFORMATION and GUIDELINES

We are excited to announce that Danbury High School will be hosting graduation ceremonies at Humber Field on June 5, 2020 at 7:00 pm, and that we will be able to allow 6 guests per graduate.

TEA guidelines will have to be strictly enforced to ensure the safety of all guests, graduates and staff. Graduation tickets will be mailed to the address on file for the senior. Please note that every individual will count as a guest regardless of age, including babies and children. Along with the tickets will be a health screener that every individual <u>must</u> complete to be admitted into the graduation ceremony. The completed forms and tickets will be collected at the entrance to the graduation ceremony. No one will be allowed in the stadium without these two items. Graduates and guests will have a scheduled time to arrive at the ceremony. Please let us know by Friday May 22, 2020 if there are any handicap needs for any of the guests.

Graduates and their guests will arrive at the graduation during the time slots that have been assigned according to the graduate's last name. Graduates will report to the high school front entrance (by the cafeteria) and guests will report to Humber field to check-in.

The time slots are below:

A-C 5:45-5:50 D-F 5:50-5:55 G 5:55-6:00 H 6:00-6:05 I-L 6:05 - 6:10 Ma-Mi 6:10-6:15 Mo-N 6:15-6:20 O-Sc 6:20-6:25 Se-St 6:25-6:30 T-Ti 6:30-6:35 To-Wa 6:35-6:40 Wo - Z 6:40-6:45

ARRIVAL OF GUESTS:

When guests arrive in the back parking lot by the stadium they will be directed to their parking spot. They should wait in their car until they have the permission from either a staff member or police officer to get in line to enter the stadium. There will be two entrances through which guests will enter. There will be the normal ticket booth entrance and also the entrance at the southwest side of the stands. All families should social distance themselves from other family units. There will be markings at each entrance indicating the proper amount of space between

each family unit. Upon entry to the stadium each guest must present their graduation ticket and completed COVID-19 health screener. Once these have been accepted and approved you will be directed to your seat. Each graduate will have a designated area in the stands where their guests are assigned to sit during the ceremony. There will be an escort to direct each family unit to that section. Within that section there will be a sleeve containing programs for the guests. Each family unit will be spaced 6 feet from the other family units.

ARRIVAL OF GRADUATES:

Graduates will enter through the front high school door closest to the cafeteria and HS office. They will have their temperature checked, submit their health screener for approval and will be highly encouraged to wear a mask while in the building waiting for the processional. The students will be placed 6 feet apart in the gym while they wait for the ceremony to start.

DISMISSAL OF GRADUATES:

At the conclusion of the ceremony, the students will be escorted back to the gym in the same manner that they entered onto the field. The students will exit the field after they have listened to their class song from their seat (the students can toss their caps from their seat in a manner that they can retrieve it from their area before they leave the football field). Their diploma and senior sign will be waiting for them in the gym at their designated spot. Once they have signed for their diploma they will exit through the doors by the concession stand (by the gym).

DISMISSAL OF GUESTS:

Guests will be dismissed by rows. There will be an escort at the end of the row that will dismiss each row to allow for social distancing as everyone exits the stadium.

SAFETY GUIDELINES:

Masks are <u>strongly encouraged</u> for every guest, graduate and staff member. They are not required to be a part of the outdoor ceremony. There will be hand sanitizing stations at the entrances of the stadium and in the gym.

Guests and graduates should not congregate before, during or after the ceremony. Please follow all of these guidelines above closely so we adhere to all the restrictions set forth by the State of Texas allowing us to have a face to face graduation.

LIVESTREAM:

For all guests unable to attend, we will also be livestreaming the ceremony on Danbury ISD social media.

GRADUATION DRESS CODE

Because graduation is a special occasion, it should be dignified with proper attire:

For MEN - A white dress shirt with a tie, dress slacks, and dress shoes or boots are recommended. Flip flops are not acceptable. Male students must be clean shaven. For LADIES - A lightweight, simply styled dress or blouse is suggested. If your dress has a collar it will be tucked under your gown so that it is not visible. If your dress is strapless the gown must remain on and zipped. A simple dress shoe with a modest heel is recommended. Flip flops are not acceptable.

CAP

Caps should be placed on your head so that the mortarboard is level. You may want to bring bobby pins to secure your caps. Caps may be decorated to represent the college you will be attending or the career you will pursue. No 3-D images or decorations. All items attached must be flat.

GOWNS

No embellishments to the gowns will be accepted. You MUST have a GOWN to be able to participate in the <u>Graduation Ceremony</u>. Please contact Mrs. Penn if you have not taken care of this asap.

TASSEL

The tassel will be worn on the right side of the mortar board and moved from right to left at the designated time during the ceremony.

PHONES

Cell phones will not be allowed on the graduate during the ceremony. If the graduate brings their phone to the gym, then they can leave their phone at their assigned area during graduation.

GUM

Graduates will not be allowed to chew gum.